

Date: \_\_\_\_\_

To: Electrical and Computer Engineering Department  
Portland State University

From: \_\_\_\_\_

Subject: Consent for Release of Non-Directory Student Records

I am requesting that you prepare one or more letters of recommendation or references for me.

With this letter, I am consenting to the release of information from my student records, other than directory information. I understand that this information may include course grades, grade point average, awards, class standing, and other similar information related to my academic performance. This consent is given expressly for the preparation of letters of reference, letters of recommendation, or evaluation forms that may be requested by my prospective employers, by schools, colleges, or universities to which I have applied for admission, or by organizations that provide academic scholarships or awards. My consent to the release of non-directory information from my student records is at my request, applies only to letters or other references I request from you, and supercedes any requests I have made to the University to hold my student records in confidence.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_